

# Guide to registering for the school bus online



Do you owe from previous years?

In the event that a student has unpaid bus fees owing, SD62 reserves the right to cancel this bus registration. Notice will be given to parents by email prior to any cancellation.

To pay outstanding fees please contact [bussing@sd62.bc.ca](mailto:bussing@sd62.bc.ca) or Finance at (250)474-9800 or (250) 474-9880.

School bus registration takes place online during the registration window from May 18 – June 24

To register, please visit:

[sd62.schoolcashonline.com/Fee/Index](http://sd62.schoolcashonline.com/Fee/Index)

- Those who wish to take the school bus beginning in September 2016 must register by June 24, 2016.
- Those who are new to SD62 or move over the summer can register outside this window.

## Waivers

If you are wanting to waive bus fees, all registration and waivers must be filled out at your child's school and signed by the school principal. Online registration is **not available** for this option.

**School bus registration takes place during the registration window from May 18 – June 24**

School Cash Online

HOME

ITEMS

ABOUT US

SUPPORT

[Home](#) > [Items](#)

Items

Click 2016/17 Bus Registration

Search

Add Student

School District No. 62 (Sooke)

School	Item Name	Price	Due Date	
School District Office	<a href="#">2016/17 Bus Registration - 2016/2017</a> 2016/17 Bus Registration Please complete all required fields. The total bus fee will recalculate o... <a href="#">View Item</a>	\$225.00	Jun 17/16	Available

Can't find an item? Each school creates its own items for purchase and assigns them to its students. Once assigned, items will appear under the student's tab. If you can't find an item, the item may not be available for purchase, has expired, or is not assigned to your student.

Number of fees to display per page: 10

## 2016/17 Bus Registration - 2016/2017

Amount Due: **\$225.00**

School District No. 62 (Sooke)

2016/17 Bus Registration

Please complete all required fields.

The total bus fee will recalculate once you have completed entering your students below.

Who are you purchasing this for?:    Myself

One Time Payment

Installments

Number of Payments:

4

Select *One Time Payment* or *Installments*

### Payment Schedule:

Payment Date	Payment Amount
June 1, 2016	\$56.25
July 1, 2016	\$56.25
August 1, 2016	\$56.25
September 1, 2016	\$56.25

# School Bus Registration



**SOOKE 62**  
SCHOOLS  
Shaping Tomorrow Today

## Parent/Guardian Information

Parent's/Guardian's Name: \*

First Name

Last Name

Address: \*

City

Province

Postal Code

Email address: \*

Phone Number 1 \*

Phone Number 2 \*

Phone Number \*

Phone Number \*

Complete all fields

## Student Information

How many children require transportation?\*

- 1 (\$225)  2 (\$450)  3 (\$550)  
 4 or more (\$650)  5 (\$650)

### PAYMENT OPTIONS:

1. Payment in full today
2. Recurring payments between two and six payments, in equal instalments, commencing on the 1st day of the month following registration and each month thereafter until paid

Select number of children and fill in all the fields for each

Child Name\*

First Name

Last Name

Child Name

First Name

Last Name

School\*

Grade in Sept 2016\*

School\*

Grade in Sept 2016\*



## Signature

### **YOUR SIGNATURE BELOW CONFIRMS:**

- **REGISTRATION OF YOUR CHILD(REN)**
- **THAT YOU HAVE READ THE ABOVE SCHOOL BUS RULES**
- **THAT YOU HAVE REVIEWED THESE RULES WITH YOUR CHILDREN**
- **THAT YOU GIVE YOUR CONSENT FOR SD62 TO SHARE YOUR PERSONAL INFORMATION FOR BUS REGISTRATION**
- **THAT YOU UNDERSTAND THIS REGISTRATION WILL BE CANCELLED IF THERE ARE UNPAID BUS FEES OWING FROM PREVIOUS YEARS**
- **THAT YOU HAVE READ THIS FORM IN IT'S ENTIRETY AND YOU COMPLY WITH ALL DETAILS CONTAINED THEREIN**

Parent/Guardian Signature:\*

Date/Time\*

[clear](#)

After you have read the School Bus Rules, Additional Information & Consent sections, hold down mouse cursor to sign your name.

Click and hold your mouse button down to enter your signature.

Choose 'clear' to start again.

Once you have completed the form, click *Add To Cart*

**Add To Cart**



## School Cash Online

[Home](#) > [Checkout](#)

### What's In Your Cart?

School District No. 62 (Sooke)

Item Name	Qty	Price
2016/17 Bus Registration - 2016/2017 4 payments of \$112.50	1	<a href="#">Remove</a>

**Total** **\$0.00 CAD**

[Select More Items](#)

[Continue](#)

Click Continue to sign in





## School Cash Online

[Home](#) > [Sign In](#)

### Sign In

Email / Username

[Forgot your username?](#)

Password

[Forgot your password?](#)

Remember me?

[Sign In](#)

New to School Cash Online?

[Click here to register now](#)

As this will be your first time using this online form, please select "Click here to register now"



## Registration

\* field is required

Step 1

Step 2

Step 3

First Name

\*

Last Name

\*

Once you register, you will no longer need to register to use the online system.

Continue

## Confirmation Email

---

**Thanks! Please check your email inbox.**

We've sent you an email to confirm your email address. Please click the link in the email to complete your registration.


### Didn't get the email?

1. Check your spam/junk folder.
2. Add [mailer@schoolcashionline.com](mailto:mailer@schoolcashionline.com) to your address book to help emails from us avoid your spam filter.
3. To request a new verification email [click here](#).

---

Without closing your browser or window,  
please click the link in your email inbox to  
confirm registration

After you confirm in your email, go to your online browser to where you were  
And click on the *Cart Item*

 School District No. 62 (Sooke) [Sign Out](#)

School Cash Online

Home | **Items** | Payment History | My Account

1 item in [cart](#)

Select Language  Powered by [Google Translate](#)

[Home](#) > [Checkout](#)

If for some reason your cart is empty after you have confirmed your email address, simply click the Items tab to select the *2016/17 Bus Registration*



# School Cash Online

[Home](#) > [My Account](#) > [Add Student](#)

## Add Student

\* indicates a required field

1. Type in the School District name and select from the list

School District  
 Change school

2. Select a school

Select school...

3. Enter student information

Student Number  \*

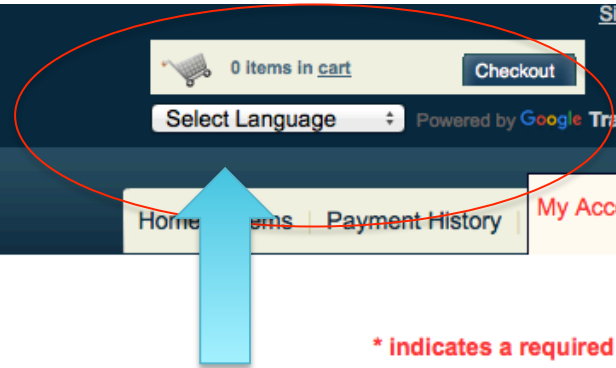
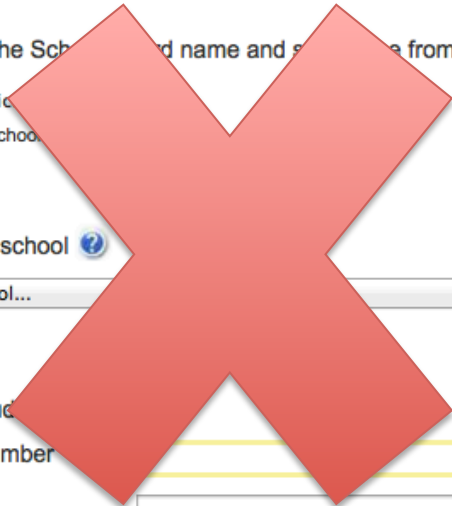
Last Name  \*

Birth Date  \*  
Date format: mm/dd/yyyy

[Confirm](#)

[I don't want to add a student](#)

If you find yourself at this page after confirming your email address, please ignore it and click on the Cart button. do not enter information on this page.



[Home](#) > [Checkout](#) > [Select Payment Method](#)

## Select Payment Method



[Back](#)

[Continue](#)

### Your Order

2016/17 Bus Registration - 2016/2017 Qty: 1  
4 payments of \$112.50

**Total** **\$0.00 CAD**

Select method of payment. For e-Check please have a cheque available for reference. If you selected installments, your bank account or credit card will be automatically debited on the first of the month.



Once payment is confirmed, you will receive a receipt to your email address.

- In the event that a student has unpaid bus fees owing, SD62 reserves the right to cancel this bus registration. Notice will be given to parents by email prior to any cancellation. To pay outstanding fees please contact [bussing@sd62.bc.ca](mailto:bussing@sd62.bc.ca) or Finance at (250) 474-9800 or (250) 474-9880.